

Heilbronn
Germany

Dear Au Pair,

We are a young, relaxed family requiring an Au Pair who will fit into daily life as one of the family. If you are a happy, friendly, caring person who is wanting to experience life overseas in a harmonious, secure environment then you are the person for us! You should be between 18 - 24 years old and female.

We live in Heilbronn which is a city with 120,000 inhabitants in the south of Germany. Heilbronn is located 40 kilometers from Stuttgart. Heilbronn lies in a beautiful countryside of gently rolling hills and is a wine growing region. It is an ideal region for bike riding and walking and the rest of Europe is easily accessible with train and aeroplane from Stuttgart.

I am a New Zealander and am 37 years old, my husband is German and is 43 years old, we have a daughter called Victoria who was born on 18.10.2000 and a son called Edward who was born on 9.12.2004. We also have a cat.

I speak English with the children and my husband German. We would like you to speak English with the children and require it to be your native language. My husband and I speak a mixture of English and High German at home (mostly High German) so we can speak to you in whichever language you prefer and will support you in your efforts to learn German. I also speak fluent French and am learning Spanish in case you prefer these languages.

We have a large house and garden with a pool. I can send you pictures so that you can get an impression of what we look like and what our living environment is like. Your bedroom is located on the ground floor, it is a large room with it's own dining table and six chairs, sofa, coffee table, stereo, television, DVD, bed and wardrobe. You have your own bathroom and separate toilet. Your bathroom has a bath and a combined shower.

We have a full time housekeeper who does all the washing, ironing and cleaning so you will only need to keep your own bedroom, bathroom and toilet clean and do your own ironing. If our housekeeper is on holiday or sick we will expect you to assist with her duties. We also require you to help with mealtimes (set the dining table, clear away dishes, make breakfast) and do light gardening duties such as lawn mowing in the summer.

We have adequate bed linens, blankets and towels for you so you would only need to bring your own clothes.

We are looking for our Au Pair to be like a big sister to the children and read to them, play with them, take them to the park, sing songs and act silly. I am not working and therefore can take the children to most of their activities myself. However, when I'm at music or ballet with Victoria then I need our Au Pair to take care of Edward at

home and vice versa. We require someone who has experience with children and has attended a childcare instruction course or first aid course for infants.

Our weekly schedule is approximately as follows:

Monday:	Breakfast	7.30 – 8.00 am
	Victoria Music School	9.45 – 12.00
	Lunch	12.40 – 1.15
	Victoria Kindergarten	1.30 – 4.00
	Victoria Dinner/Bed	6.30 – 7.00 pm
Tuesday:	Breakfast	7.30 – 8.00 am
	Victoria Kindergarten	9.00 – 12.30
	Edward Baby group	9.30 – 11.00
	Lunch	12.40 – 1.30
	Victoria Music Garden	2.00 – 3.30
	Victoria Play Group	4.00 – 7.00
	Victoria Dinner/Bed	7.30 – 8.00 pm
Wednesday:	Breakfast	7.30 – 8.00 am
	Victoria Kindergarten	9.00 – 12.30
	Lunch	12.40 – 1.30
	Victoria Play Group	3.00 – 6.00
	Victoria Dinner/Bed	6.30 – 7.00 pm
Thursday:	Breakfast	7.30 – 8.00 am
	Victoria Kindergarten	9.00 – 12.30
	Lunch	12.40 – 1.30
	Victoria Ballet	2.45 – 4.30
	Victoria Dinner/Bed	6.30 – 7.00 pm
Friday:	Breakfast	7.30 – 8.00 am
	Victoria Kindergarten	9.00 – 12.30
	Lunch	12.40 – 1.30
	Victoria Playing at Home	1.30 – 6.30
	Victoria Dinner/Bed	6.30 – 7.00 pm

As you can see the childrens schedule is quite full and therefore we require the assistance of our Au Pair to play between appointments and get her dressed/bag packed etc for her various activities. Sometimes I will need you to pick her up or drop her off at Kindergarten and this is located very conveniently close to our home.

The German school which you can attend usually has classes on Monday and Thursday nights between 6 – 7.30 pm.

We would like you to be fully integrated in the family which means that we eat our meals together and would appreciate your assistance with food preparation such as washing and cutting vegetables for meals and occasionally purchasing groceries.

In Germany we eat our main meal at lunch time (a warm cooked meal in winter) and at dinner time we eat a light meal (salad or cold meats with bread). Since we're an international family we tend to eat interesting international food (italian, french, asian, german and new zealand food). A typical days menu for us would be:

Breakfast: Fresh fruit salad, yoghurt and toast.

Lunch: Veal fillet with mushroom sauce and vegetables

Dinner: A selection of cold meats (roast beef, ham, baked pork), cheese platter, fresh tomatoes and avocado accompanied by fresh bread.

We are a non smoking family and do not allow smoking in our house. Therefore we would prefer a non smoker.

Our interests are:

Classical concerts and Ballet.

Tennis, Golf, Swimming, Bike riding (we have a bike for our Au Pairs use), Walking.

Travel: We go on holiday 2 – 3 times per year (skiing in Valbella/Switzerland and beach holidays in Marbella/Spain). Our Au Pair is welcome to join us on these holidays or to use this time for private travel of her own

I hope I have answered any questions you might have. If not please feel free to contact me by E-Mail. We would like you to start employment as soon as possible. We are flexible as to the exact starting date, more important to us is that you/we feel comfortable with each other and that our home is a harmonious one.

Best regards
Rachel Schneider